



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Town Council Meeting Minutes January 9, 2023

**Live streamed video of the meeting can be found on
YouTube – Town of Leonardtown Channel**

Attendees: Daniel W. Burris, Mayor
J. Maguire Mattingly IV, Vice President
Nick Colvin, Council Member
Heather M. Earhart, Council Member
Christy Hollander, Council Member
Mary Maday Slade, Council Member

Also, in attendance were: Laschelle McKay, Town Administrator; Teri Dimsey, Executive Secretary; Angie Graves, Treasurer; Mike Bailey, Planning Coordinator; Roger Mattingly, Resident, Will Morehead, JustTech. A complete list of attendees is on file at the Town Hall.

Mayor Burris asked Councilmember Colvin to give the invocation and asked Ms. Dimsey to lead the Pledge of Allegiance.

Approval of Minutes

Mayor Burris entertained a motion to approve the minutes of December 12, 2022.

Councilmember Colvin moved to approve the minutes of December 12, 2022, as presented; seconded by Councilmember Slade; no further questions, Councilmember Mattingly abstained for absence; motion passed.

Treasurers Report – Angie Graves

Ms. Graves reported that Community Bank of the Chesapeake has changed their name to Shore United Bank.

Council's consensus is needed to approve the budget calendar, as presented, for Fiscal Year 2024. As there is no Town Election this year it is a late schedule.

Council gave consensus on the Fiscal Year 2024 budget calendar as presented.

Budget Amendment BJ01-23 Purchase Radar Gun – Ms. Graves reported that this \$2,000 purchase of a Radar Gun is to be used by the Town's Public Safety Officer. This radar gun is a replacement as there are no parts available to repair the current older radar gun. The excess funds not used for the Veteran's Day Parade were used to fund this purchase requiring a Budget Amendment.

Councilmember Slade moved to approve Budget Amendment BJ01-23 to fund a new radar gun for the Town Deputy; seconded by Councilmember Mattingly, motion passed unanimously.

COUNCIL: NICK COLVIN HEATHER M. EARHART
CHRISTY HOLLANDER J. MAGUIRE MATTINGLY IV MARY MADAY SLADE

Planning & Zoning Report – Mike Bailey

Mr. Bailey reported that the Planning Commission meeting is scheduled to meet on Tuesday, January 17, 2023 at 4:00 p.m. with two items to be heard:

- **Case No. 83-21 – Dairy Queen – Final Site Plan Approval** --Request Final Site Plan Approval, 22875 Washington Street.
- **Case No. 47-22 – Southern Maryland Orthopaedics Concept Site Development Plan, Adjusted Parcel 2, – Plat 72@42** – Request for Concept Site Plan Approval for 69,172 sq. ft. medical office facility and 5,000 sq. ft. daycare center to support medical staff. Leonard’s Grant Parkway and Hollywood Road.

Councilmember Hollander inquired if there were any modifications to the Dairy Queen?

Mr. Baily responded that there were façade and other issues to address which they did. They have three additional minor comments to address but nothing that they can’t take care of. It is very different than what was originally proposed as you will see once we have distributed the updated plans to the Planning Commission.

The next meeting is scheduled for Tuesday, February 21, 2023, which was moved to Tuesday due to the President’s Day holiday.

Police Report – Mayor Burris

Mayor Burris thanked Cpl. Roszell for providing a written report.

Town Administrators Report – Laschelle McKay

Introduction of Ordinance No. 214 - Proposed Borrowing from the Community Development Administration for the Wastewater Treatment Plant Expansion

As previously discussed, the Town plans to borrow up to 9 million dollars from the CDA funding with the State toward the nearly \$19 million wastewater treatment plant expansion project. At the December meeting Lindsey Rader with Funk and Bolton was approved as our bond counsel. Ms. Rader has prepared this Ordinance for introduction at the January meeting to meet the State and Town Charter requirements. A public hearing will be held at the February meeting. A summary of the ordinance is available on the website.

Mayor Burris stated that this will be paid back from the impact fees the Town will collect over the years and does not affect the current residents.

Acceptance of Clarks Rest Phase 3 streets

The Town has already accepted the Phase 1, 1a, 2 and 2a roads from Clarks Rest into the Town system. The Phase 3 roads are now complete and ready to be accepted into the Town system. Once accepted by the Town a 2-year maintenance bond is put into effect. All, or a portion, of the following streets are included: Heritage Lane, Bay Wood Way, Beech Wood Way, Lindsay Drive and Rocky Trail Way. The deeds were prepared by Marrick’s attorney.

Councilmember Colvin moved to approve acceptance of the Phase 3 streets in Clarks Rest into the Town road system; seconded by Councilmember Slade, no further discussion, motion passed unanimously.

Approval of Downtown/Waterfront Plan III- Mahan Rykiel and Arnett Muldrow

In February 2022, consultants from Mahan Rykiel and Arnett Muldrow gave a presentation on the completion of Phase 2 of the Downtown/Waterfront Plan. Phase 2 was a follow up to the 2019 Downtown plan and focused on Leonardtown Wharf, Tudor Hall Farm and the west side of Leonardtown. In August of 2022, the Town submitted an application for a grant with Dept. of Housing and Community Development for refining the waterfront plan and taking it to the next level of design. We got word that we received \$20,000 of the DHCD grant. The Council had put \$124,400 in the FY23 budget to pave the way for continuing to explore grants and partnerships to ensure that the proposed improvements at the waterfront become a reality. The proposed scope of work is in your packet. The consultants are scheduled to begin work January 18th-20th.

Councilmember Colvin asked if this was the last Phase?

Ms. McKay responded that, at this time, we are only concentrating on the Wharf initiatives at the moment and will plan to look at the initiatives on the west side of Leonardtown at a later date which will be the hotel conference, passive parks and potential amphitheater. We are taking this step-by-step so that we focus on the all the details that pertain to the immediate projects first.

We've been happy with the consultants, they have become very familiar, not only with the Town, but also through various works they are coordinating with both St. Mary's County Economic Development and Visit St. Mary's.

Councilmember Earhart moved to approve the scope of work for the next phase of the Downtown/Waterfront plan with Mahan Rykiel and Arnett Muldrow in the amount of \$52,000; seconded by Councilmember Colvin, no further discussion, motion passed unanimously.

Updates – Laschelle McKay

Ms. McKay reported that we were notified that we received a \$50,000 Maryland State Arts Council grant for the Archways. Mr. Billy Gibson, a local metal fabricator, was the bidder chosen to do both archways, one at the entrance on the east side of Fenwick Street and one on Washington Street as the entrance to Leonardtown Wharf.

Mayor's Report – Mayor Burriss

Mayor Burriss stated that he attended the LVFD Installation Ceremony which was very nice and thanked them for their important service to the community. Also, January 21st, is the Volunteer Rescue Squad Installation of Officers.

There is no one in attendance today from LBA but there is an LBA meeting being held on Friday, January 13th. Ms. McKay is on the agenda to provide updates on: Town projects, grants, Moll Dyer Day on February 25th, the State of the Town, the selection of a new Arts's Council Executive Director, Mr. Kurley will talk about the new Rex Theater and the move of Salted Scoop to the square and introducing a new bakery in Town.

Events – Heather Earhart

Councilmember Earhart reported that plans are shaping up for the Leonardtown Music Festival.

The Annual Moll Dyer Day/weekend is being held on the last weekend of February. Ms. McKay stated that the Historical Society has been working together with the Town and Visit St. Mary's along with a special package at the Inn at Leonardtown. Some of the activities include: a cocktail contest, a Mentalist show with tickets on sale soon and paranormal tours; it will be quite the spirited weekend.

Councilmember Earhart reminded everyone to sign up for the email distribution on "Things to Do" to be up to date on all events around Leonardtown.

Community Development and Planning – Nick Colvin

Councilmember Colvin reported that the Route 5 work is still on-going, they have been able to work on a few areas and we hope that they will pick up the pace to be done by spring. Unfortunately, with the colder weather, asphalt plants shut down for a time so everything has gotten delayed.

Utilities – Christy Hollander

Councilmember Hollander reported that projects continue to move forward. No new reports today.

SMMA Update – Jay Mattingly

Councilmember Mattingly reported that he will be attending the SMMA Chapter meeting this Wednesday in Annapolis. He will be attending the legislative dinner that will be held that same day. He attended the LVFD Installation banquet and very much appreciates their invitation and recognition of their valued members. Congratulations to Bob Miedzinski for his 30-year lifetime membership which is a huge achievement.

Business Development – Mary Maday Slade

Councilmember Slade reported there are a lot of tax credits this year and people need to be aware of how they can take advantage of them, important that you discuss this with your tax service.

Mayor Burris reminded everyone that he is available after the meeting for discussions.

Mayor Burris entertained a motion to adjourn.

Councilmember Mattingly moved to adjourn the meeting at 4.35 p.m.; seconded by Councilmember Colvin, motion passed unanimously.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Nick Colvin, Councilmember

Heather M. Earhart

Christy Hollander, Councilmember

J. Maguire Mattingly IV, Councilmember

Mary Maday Slade, Councilmember