



Commissioners of Leonardtown

22670 Washington Street
P. O. Box 1, Leonardtown, Maryland 20650

301-475-9791 • FAX 301-475-5350
leonardtown.somd.com

DANIEL W. BURRIS
Mayor

LASCHELLE E. McKAY
Town Administrator

Town Council Meeting Minutes July 10, 2023

Live streamed video of the meeting can be found on
YouTube – www.youtube.com/c/TownofLeonardtown

Attendees: Daniel W. Burris, Mayor
J. Maguire Mattingly IV, Vice President
Nick Colvin, Council Member
Heather M. Earhart, Council Member
Mary Maday Slade, Council Member

Absent: Christy Hollander, Council Member

Also, in attendance were: Laschelle McKay, Town Administrator; Teri Dimsey, Executive Secretary, Angie Graves, Treasurer; Mike Bailey, Planning; Will Morehead, JustTech; Emily Stager, Main Street Manager; Ken Held, Slice House; John Mitchell, OTP, Roger Mattingly, Resident. Kristy Parker, Mattingly Gardiner Funeral Home/LBA. A complete list of attendees is on file at the Town Hall.

Mayor Burris asked for a moment of silence in remembrance of Firefighter Brice Trossbach who recently lost his life in the line of duty.

Councilmember Colvin gave the invocation and Ms. Dimsey lead the Pledge of Allegiance.

Approval of Minutes

Mayor Burris entertained a motion to approve the minutes of June 10, 2023 meeting.

Councilmember Mattingly moved to approve the minutes of June 10, 2023, as presented; seconded by Councilmember Slade; motion passed unanimously.

Town Administrators Report – Laschelle McKay

Olde Town Pub Liquor License Letter of Support for Beer Fest extended premise.

Olde Town Pub would like to hold an outdoor Music and Beer Fest on September 9, 2023 from 10 a.m. to 11 p.m. and would like to extend out into Shadrack Street. Council has been provided with a map of the layout for review.

Mr. McDonald, Owner OTP, explained that they will have craft beer vendors lined up in the street and a band with fencing all around and security. OTP's 15-year anniversary is in July so we are bringing this event back, as we held off during the pandemic.

Councilmember Slade moved to send a favorable letter of support for Olde Town Pub for an extended premise on September 9, 2023 for Beerfest; seconded by Councilmember Colvin, no further discussion, motion passed unanimously.

Sustainable Community Designation Presentation by Carter Reitman, Program Manager, MD DHCD

The Town will be submitting its Sustainable Communities re-designation application soon. The Program Manager, Mr. Carter Reitman and his colleagues will be presenting, via Zoom a short presentation on the designation.

Mr. Reitman proceeded to present the presentation on the Sustainable Communities re-designation concept, the history and the criteria required to become a Sustainable Community.

Mr. Reitman introduced his colleagues Nick Mayr and Jean Cannon. They both explained that they will be working closely with the Town and are happy to answer any questions or provide assistance during the process as needed.

Ms. McKay and Council thanked Mr. Reitman for his presentation. Ms. McKay introduced Ms. Emily Stagner, who will be coming on board as Main Street Manager.

Treasurers Report – Angie Graves

Ms. Graves reported that we have ended FY23 and moved into our new fiscal year for 2024. There will be additional activity till the end of June coming through and the reports will be updated, as well as, the expected revenue through June 2023. There was one transfer from checking in June and the audit is scheduled for September 19 to the 22.

Planning & Zoning Report – Mike Bailey

Mr. Bailey reported that there are two items to be heard at the upcoming Planning and Zoning meeting on Monday, July 17:

- **Case No. 16-22 - Lot 1 – Tudor Hall Farm Minor Subdivision** – The applicant is requesting a Minor Subdivision approval of Outparcel 'C', said property being part of the Tudor Hall Subdivision.
- **Case No. 44-22 – Lot 1 – Dash-In Food Stores Subdivision** – Property known as Dash-In Gas & Convenience Store is requesting concept site plan approval for a new 3,870 sq. ft. building and 4,232 sq. ft. canopy with gas pumps.

Police Report – Mayor Burris

Mayor Burris thanked Cpl. Roszell for providing a written report and noted she was in attendance if anyone had any questions.

4:30 p.m. Public Hearing- Ordinance No. 217-Development Impact Fees

Mayor Burris entertained a motion to close the regular meeting and open the Public Hearing.

Councilmember Mattingly moved to close the regular meeting and open the public hearing on Ordinance No. 217 – Development Impact Fees; seconded by Councilmember Colvin, motion passed.

Mayor Burris asked Ms. McKay to provide a brief summary:

Ms. McKay stated that Ordinance No. 217 was introduced at the June 12, 2023 Town Council meeting. A Public hearing ad was published in the County Times and posted on the Town website. On May 23, 2023 the St. Mary's County Commissioners repealed the school impact fee ordinance and put in place a new excise tax. Our code Chapter 62-1.1 specifically states that the town would collect the Board of Education impact fee at the going rate set by the BOCC and would

forward the fee to the County. Our attorney advised that since there is no longer an impact fee, we should repeal this ordinance. We can explore options for continuing to assure funds get set aside for future school needs by another method going forward.

Mayor Burris asked if any public comments were received and Ms. McKay responded that we received no comments.

Mayor Burris opened the floor up to the audience for comments. There were no comments.

Mayor Burris entertained a motion to close the public meeting and open the regular meeting.

Councilmember Slade moved to close the public hearing and open the regular meeting; seconded by Councilmember Mattingly, motion passed.

Ms. McKay stated that as Ordinance No. 217 was introduced last month, Council can take action today to repeal the school impact fee which was proposed in early 2000 and deleting that section of the Ordinance but we will continue to collect the water and sewer impact fee and set that aside and will work with the Town Attorney to see about setting funds aside for the Board of Education.

Councilmember Slade moved to approve Ordinance No. 217 Development Impact Fees to repeal the current collection of the Board of Education impact fee previously sent to the St. Mary's County Commissioners in light of the discontinuance of the county having an impact fee after July 1, 2023; seconded by Councilmember Colvin, no further discussion, motion passed unanimously.

Town Administrators Report (continued) – Laschelle McKay

Extension of Sludge Hauling Contract with Synagro

Ms. McKay stated that each July we re-examine the sludge hauling contract and make pricing adjustments based on the CPI. The new rates are provided for you to see the comparison from last years' pricing.

Councilmember Slade moved to extend the Synagro sludge hauling contract for an additional year ending June 30, 2024 at the current proposed rates; seconded by Councilmember Earhart, no further discussion, motion passed unanimously.

Mayor's Report – Mayor Burris

Ms. Kristy Parker remarked that she is attending today to become more active with the Town and has a meeting planned with Ms. McKay to discuss LBA related coordination on upcoming concerts and special events such as the fireworks in September.

Events – Heather Earhart

Councilmember Earhart remarked that she hopes everyone will bring their families out this weekend for the Leonardtown community bar crawl in support of Brice Trossbach's family. The LVFD continues to collect donations so please help if you can. A reminder that we have lots of pedestrians walking around Town and everyone needs to be more vigilant of their surroundings both walking and driving to avoid any mishaps. It is a beautiful thing when our community comes together and support each other.

Community Development and Planning – Nick Colvin

Councilmember Colvin reported that the Route 5 works continues with some progress being made. He attended his first MML Summer Conference learning many new things about local government. Continued prayers for the Trossbach family and their loved ones.

Utilities – Laschelle McKay

Ms. McKay stated that they had a conference call with GHD for updates on the new water tower and the waste water treatment expansion. The project is going well although slowly due to some scheduling issues. We should be going out to bid on the water tower sometime in September.

SMMA Update – Jay Mattingly

Councilmember Mattingly reported there is no upcoming SMMA meeting at this time. He attended the MML Summer Conference and he agreed to serve another term on the MML Board of Directors for 2023-2024. Welcome to Ms. Stagner, happy to have you join our team. The Trossbach family and all our responders will continue to be in my prayers.

Business Development – Mary Maday Slade

Councilmember Slade visited Happy and Zen which is a local crystal retailer located here in the square. They have gotten lots of visitors who have been staying at Leonardtown Inn. Flour has lunch food and she was excited to purchase something for lunch along with a sweet treat. Just a reminder that we need to support our responders, not only in tragedy, but all the time. Anytime we can donate water, food or services, is very much appreciated all year-round.

Mayor Burris reminded everyone that he is available after the meeting for discussions.

Mayor Burris entertained a motion to adjourn.

Councilmember Mattingly moved to adjourn the meeting at 4.45 p.m.; seconded by Councilmember Colvin, motion passed unanimously.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Nick Colvin, Councilmember

Heather M. Earhart

Absent
Christy Hollander, Councilmember

J. Maguire Mattingly IV, Councilmember

Mary Maday Slade, Councilmember