



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown **Town Council Meeting Minutes** **November 19, 2012 ~ 4:00 pm**

Attendees: Daniel W. Burris, Mayor
Leslie Roberts, Vice President
Hayden T. Hammett, Councilmember
J. Maguire Mattingly IV, Councilmember
Roger L. Mattingly, Councilmember

Absent: Thomas R. Collier, Councilmember

Also in attendance were: Laschelle McKay, Town Administrator; Teri Dimsey, Recording Secretary; DeAnn Adler, Town Reviewer; Guy Leonard, The County Times; Dick Myers, The Bay Net. A complete list of attendees is on file at the Leonardtown Town Hall.

Approval of Minutes

Meeting minutes for the October 8, 2012 Town Council meeting were presented for approval.

Mayor Burris entertained a motion to accept the minutes as presented.

Councilmember Roger Mattingly moved to approve the October 8, 2012 minutes as presented; seconded by Councilmember Leslie Roberts, motion passed unanimously.

Mayor Burris announced that the town has prepared a Proclamation proclaiming the month of November as "Municipal Government Works" month as supported by the Maryland Municipal League. Mayor Burris asked Councilmember Roberts to read aloud the Proclamation.

Treasurer's Report – Rebecca Sothoron

Ms. Sothoron reported that no cash transfers were made during the month of October. We are 33% through the budget year. The financial statement audit has been delayed but we anticipate that it will be presented during the December meeting. A summary and a copy of the report will be distributed prior to the meeting for your review.

Planning & Zoning Report – Laschelle McKay

The Planning and Zoning meeting last month was held on October 15, 2012. We had 5 cases on the agenda last month:

- Case # 1-10 Mummaugh – 22645 Van Wert Lane** – Request for concept plan re-approval
- Case # 92-07 Dr. Luke’s Office Building Expansion** - Request for final site plan re-approval
- Case # 38-06 The Sterling House at Leonardtown Square** –Request for concept plan re-approval
- Case # 45-05 Ellenborough Ridge Office Building** – Request for concept re-approval
- Case # 68-12 22380 Greenbrier Road** - 3 Lot Subdivision Request – Tax Map 121, Parcel 20

All of these requests received unanimous approvals.

This month’s meeting is scheduled for November 26, 2012. We have 4 cases on the agenda:

Case # 48-08 SMECO – 23365 Hollywood Road – Request for concept plan re-approval

Case # 37-12 Cedar Point Federal Credit Union – 40885 Merchants Lane - Tax Map 126, Parcel 100 - Request for final site plan approval

Case # 4-05 The McIntosh Run Shopping Center – 25845 Point Lookout Road – Request for concept plan re-approval

Case # 61-12 41875 Baldrige Street – Additions/Changes to the Communications Tower - Request for approval

Mayor Burris stated that he would like to nominate Ms. Christy Sterling as a member on the Planning and Zoning Commission to replace Mr. Glen Mattingly. Ms. Sterling serves as a Civil Engineer for Metcom and will bring a lot of knowledge and experience to the Planning and Zoning Board.

Mayor Burris thanked Mr. Mattingly for his support and service to the Town during his term.

Council gave consensus to accept the nomination of Ms. Christy Sterling to the Planning and Zoning Commission Board.

Police Report

Mayor Burris stated that Deputy Smolarsky provided a written report but was unable to attend today’s meeting.

Town Administrator Report – Laschelle McKay

Ordinance No. 156 – Town of Leonardtown Code of Ethics – This Ordinance was introduced last month. Action can be taken this month as required by State law to update the existing ordinance.

Mayor Burris entertained a motion to approve Ordinance #156 as presented.

Councilmember Roberts moved to approve Ordinance #156 as updated and required by Maryland State law; seconded by Councilmember Jay Mattingly, no further discussion, motion passed unanimously.

Extension of Bowles Farm Snow Removal Contract – This contract was bid in September of 2010 and has 3 one-year extensions available. The prices are remaining in effect from the 2010 bid. (Copy of 2010 prices attached) The only change is a request to increase the sidewalk labor cost that was added in December 2010 from \$45 per hour to \$50 per hour to cover increased labor costs. The new renewal would be good through September 13, 2013.

Mayor Burris entertained a motion on the Extension of Bowles Farm Snow Removal.

Councilmember Hammett moved to approve the one-year extension as stipulated by the contract; seconded by Councilmember Mattingly, no further discussion, motion passed unanimously.

Extension of AB&H Excavating Maintenance and Repair Contract – The maintenance and repair contract is due for renewal. There are 2 two-year options available on the contract. I have discussed the current contractor's service with both the Capital Project Coordinator and the Superintendent of the WWTP. Both are satisfied with the service. There are no price changes being requested. (Copy of 2010 prices attached) The new renewal would be good through September 15, 2014.

Mayor Burris entertained a motion on the Extension of AB&H Excavating Maintenance/Repair Contract.

Councilmember Mattingly moved to approve the first two-year option as stipulated on the contract; seconded by Councilmember Roberts, no further discussion, motion passed unanimously.

Councilmember Roberts noted that we have been very pleased with their services and their communication upon receiving instructions from Mr. Wheatley and our staff.

Ms. McKay reported that the Greenbrier Water Tower painting is out for bid and should be on the agenda at the January meeting.

The Waterfront Plan is planned for presentation at the December 10, 2012 meeting.

The work at the Winery storage building is almost complete and the Winery is anxious to begin using the facility for much needed storage.

Councilmember Roger Mattingly inquired about the work being done on the lower portion of Park Avenue and Courthouse Drive. Ms. McKay responded, we are formulating costs for

building a retaining wall and then we will look at the amount of money available in the budget after we get through the snow removal season.

Mayor Report – Mayor Burris

Mayor Burris stated that he spoke with Mr. Gary Bell after receiving a letter from the Leonardtown Volunteer Fire Department regarding the changes in the use of the siren for a ninety day trial period. After meeting with the residents, they lowered and adjusted their siren use and limited it in particular areas so as to meet the needs of the community. We thank them for taking all the comments into consideration, and for working with the Town and its residents.

Mayor Burris commented that during a session of Meet the Mayor, Ms. Rebecca Meyers inquired about the Town's vision and came up with a survey she posted online for comments for a period of time and she would like to bring those results back to Council. We hope to see her tonight or at the next meeting.

Events – Roger Mattingly

Councilmember Mattingly reported that the Tractor and Cart Cruz Parade was a huge hit. The Veteran's Day Parade was extremely well attended and ran smoothly.

All of the Council Members felt that Ms. Fleming did an outstanding job in obtaining assistance from the Newtowne Village residents in preparing the gift bags that are given out to the kids during Christmas on the Square. They acknowledged this is a great idea to involve our senior citizens.

Upcoming Events of Interest/Meeting Reminders:

Thursday, November 15	11:30 AM	State of the SMCPS Luncheon @ Olde Breton Inn 21890 Society Hill Road, Leonardtown, MD
Saturday, November 17	9 AM – 5 PM	Antique Show and Sale
Sunday, November 18	10 AM – 4 PM	Leonard Hall Junior Naval Academy
Thursday, November 22	HOLIDAY	Town Office closed
Friday, November 23 (Rain Date: 11/24)	5 PM – 9 PM	Christmas on the Square & Tree Lighting Leonardtown Square
Friday, November 23	5 PM – 9 PM	LVRSA Christmas Festival Winegardner Showroom
Wednesday, November 28	5:30 PM	Chamber Business After Hours – @ Gateau Physical Therapy

23123 Camden Way, California, MD

Friday, December 7 5 PM – 8 PM Celebration of Festive First Fridays

Friday, December 14 8:30 AM LBA Meeting @ TBA

Saturday, December 17 11 AM – 1 PM Santa & Mrs. Claus on the Square

Upcoming Events of Interest/Meeting Reminders:

Monday, December 24 HOLIDAY Town Office Closed

Tuesday, December 25

Tuesday, January 1

Community Development and Strategic Planning - Hayden Hammett

Councilmember Hammett reported that the Council met last month again with Crozier and Associates to finalize the Strategic Vision Plan for the Town and surrounding areas for development. This plan will be presented to Council at the December 10th meeting.

MML/SMMA – Leslie Roberts

Councilmember Roberts reported that the next SMMA meeting is the annual Legislative dinner which will be held on Wednesday, December 5, 2012 and hosted by North Beach. With many of our legislative representatives in attendance, they will brief everyone on many of today's hot topics.

Safety and Emergency Preparedness – Jay Mattingly

Councilmember Jay Mattingly reported that he was wearing two hats during Hurricane Sandy. Sitting in on the Emergency Operations meetings as Council Member and then as an emergency operations employee.

Special commendations to our Waste Water Treatment Plant employees, especially Mr. Lacey and Mr. Bucior who spent the night, to ensure our facilities stayed on-line and any problems could be addressed immediately.

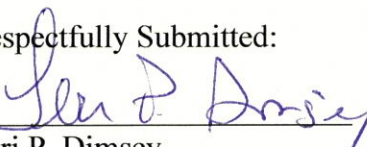
Capital Projects – Tom Collier – Absent

Mayor Burris reminded everyone that he will be available for any discussions for a half hour after the meeting is adjourned.


Mayor Burris entertained a motion to adjourn.


Councilmember Roberts moved to adjourn the meeting at 4:30 pm; Councilmember Hammett seconded, motion passed unanimously.

Respectfully Submitted:

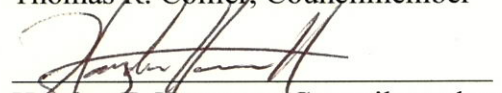

Teri P. Dimsey

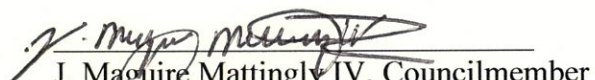
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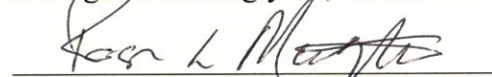

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