



# Commissioners of Leonardtown

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DANIEL W. BURRIS  
Mayor

LASCHELLE E. MCKAY  
Town Administrator

## Commissioners of Leonardtown Town Council Meeting Minutes May 18, 2016

Attendees: Daniel W. Burris, Mayor  
Leslie Roberts, Vice President  
Thomas M. Combs, Councilmember  
Hayden T. Hammett, Councilmember  
J. Maguire Mattingly IV, Councilmember

Absent: Roger L. Mattingly, Councilmember

Also in attendance were: Teri Dimsey, Secretary; Laschelle McKay, Town Administrator; Rebecca Sothoron, Treasurer; Maria Fleming, Events Coordinator; John Wharton, The Enterprise. A complete list of attendees is on file at the Leonardtown Town Hall.

Mayor Burris asked Councilmember Hammett to say the invocation and asked Ms. Dimsey to lead the Pledge of Allegiance. Mayor Burris moved on to the first order of business.

Mayor Burris asked Ms. McKay to proceed with the next order of business.

### Town Administrator Report – Laschelle McKay

#### **Ordinance #175 – Authorization of General Obligation Debt for Purchase of New Town Hall**

We introduced this Ordinance at the May 9, 2016 meeting and can be approved it. It goes into effect in twenty days. A Resolution with the details of financing will be coming at the June 13, 2016 meeting.

Ms. Sothoron remarked that at that time we will get all the questions answered by Bond Counsel between the Bank and all the details will be worked out in the Resolution. We will try to get all those to paper before the Workshop in advance of the meeting. The Bond Counsel had a death in the family and is running a bit behind and is aware of the deadline dates and that we have to do all the paperwork before the June 30<sup>th</sup> closing date.

**Councilmember Roberts moved to approve Ordinance #175 concerning the financing for the new Town Hall located at 22670 Washington St.; seconded by Councilmember Combs, no further discussion, motion passed unanimously.**

### **Repair Work on Lagoon Liner at the Wastewater Treatment Plant**

Ms. McKay reported that this is an item we have spoken about but have been waiting on prices and recommendation from GHD, our engineers. It is a thirty year old liner which is used for a shellfish protection pond and it has been deteriorating and while we have been trying to get all the sludge out by lowering the water table the liner began to tear. Before you is a memorandum from GHD and their recommendation for replacement of the liner.

There were a lot of conversations with GHD and today you are presented with an updated cost estimate for \$362,000. There are a lot of components to this for Council to consider.

Ms. McKay provided a summary of the options available and estimates provided. The option we are recommending includes the liner, civil work, replacing diffusers, replacing 6" piping and 150 feet of 12 foot piping.

Councilmember Roberts inquired about where the funds would come from?

Ms. Sothoron reported that since it is considered a repair, 19% will be MetCom's share which will reduce it down to a little under \$300,000 for the Town.

Ms. Sothoron noted some of the places in the budget that had funds but were not available to fund this project and after looking at all the fund options, staff is recommending using connection fee reserves.

Ms. McKay noted that this will continue to be used as the shellfish protection pond for another twenty years but will not be used for the mini-expansion.

**Councilmember Combs moved to move forward with the repair of the lagoon based on the estimate provided by GHD dated today for \$362,000; seconded by Councilmember Hammett, no further discussion, motion passed unanimously.**

#### **Extension of Church Street at Longmore Street**

Ms. McKay noted that this is for discussion only today. Mr. Jay Johnson is building five homes along Longmore Street and he is required to extend the street to intersect with Church St. along with building a new water and sewer line which we are participating in, as it is our line and we will be abandoning the old line. Mr. Johnson is moving forward with the design for the piece along Longmore St. At some point we knew we would want to make a connection from Church St. to the new portion of road he is building. We asked Mr. Wheatley to do an estimate which came to \$72,000 and currently the items that we had for road projects for this year in the budget was Key Way and Barthleme Alley which was about \$70,000 which does not leave any room for this work to be done. But the main thing for discussion is that if they will be a priority in a year or two we want to make sure that any design work Mr. Johnson does on Longmore St. doesn't impact our plans. It is not to make any decisions today but to take into consideration for a priority item over the next few years as Mr. Johnson builds out the new homes, we need to make sure that his design coordinates with our plans.

Mayor Burris remarked that there is one house under construction with the next home planned to begin at the end of this year or beginning of next year and this road will be an important connection but he will not have all the homes built before the next two years. We need to make sure that the design is compatible with our budget and plans.

Ms. McKay did point out that there is a discrepancy on the Newtowne Village fence line which will need to be resolved.

**Update on 245 Sidewalk**

Ms. McKay noted that she had received an update from the State Highway Administration. They sent it out to bid for Phase I and the bid opening date is June 9<sup>th</sup> and tentatively they are set to give notice to proceed in August. Phase II they will be moving forward with developing the Storm water management plan for adding new sidewalks but do not have an anticipated date at this time.

Mayor Burris entertained a motion to adjourn the regular meeting and move into Executive Session.

**Councilmember Combs moved to close the public meeting at 5:35 p.m., seconded by Councilmember Hammett. Motion passed unanimously.**

Respectfully Submitted:

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Teri P. Dimsey

**Approved:**

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Daniel W. Burris, Mayor

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Leslie E. Roberts, Vice President

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Thomas M. Combs, Councilmember

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Hayden T. Hammett, Councilmember

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J. Maguire Mattingly IV, Councilmember

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Absent  
Roger L. Mattingly, Councilmember