



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown **Town Council Meeting Minutes** **August 13, 2018**

Attendees: Daniel W. Burris, Mayor
Tyler Alt, Council Member
J. Maguire Mattingly IV, Council Member
Mary Maday Slade, Council Member

Absent: Hayden T. Hammett, Council Member
Christy Hollander, Council Member

Also, in attendance were: Laschelle McKay, Town Administrator; Rebecca Sothoron, Treasurer; Teri Dimsey, Executive Secretary, Brandy Blackstone, Events; Jada Stuckert, Planning; Tim Semple, Clark's Rest; Roger Mattingly, Resident; Jeff Brown, Clark's Rest; Guy Leonard, County Times; Taylor DeVille, Enterprise. A complete list of attendees is on file at the Town Hall.

Mayor Burris proceeded with the invocation and asked Ms. Dimsey to lead the Pledge of Allegiance.

Approval of Minutes

Meeting minutes for the July 9, 2018 Town Council were presented for approval.

Mayor Burris entertained a motion to accept the minutes as presented.

Councilmember Mattingly moved to approve the July 9, 2018 minutes as presented; seconded by Councilmember Alt; motion passed unanimously.

Mayor Burris moved on to the next order of business.

Treasurers Report – Rebecca Sothoron

Ms. Sothoron reported there are two financial statements. During the fiscal year there was a transfer of \$200,000 from the LGIP to the Operating Account. The property taxes were mailed last week and the revenue for that levy will be recognized in August. We did meet the budget and have a small surplus. The half-year levy will happen next year which will also add to the property tax revenue. Financial statement for FY18 is in draft form, there are multiple revenue sources

COUNCIL: TYLER ALT HAYDEN T. HAMMETT
CHRISTY HOLLANDER J. MAGUIRE MATTINGLY IV MARY MADAY SLADE

that are not complete yet as we continue to receive receipts. The audit field work will start in September.

Planning & Zoning Report – Jada Stuckert

The last Planning & Zoning meeting was held on July 16, 2018 with one item on the agenda.

- **Case No. 14-05 Clarks Rest Subdivision**
Request for approval of Phase 3 Plats.

The next Planning & Zoning meeting will be held on August 20, 2018 with one item on the agenda.

- **Case No. 26-13B Atlantic Broadband - 23339 Greenbrier Road**
Request for Concept and Final Approval for 3 New Antennas

Ms. Stuckert reported to Council that she provided them with the completed LUCA survey report and it is up to date until required again in ten years.

Police Report

Corporal Nelson provided Council with a written report and is unable to attend today's meeting.

Town Administrator's Report – Laschelle McKay

Extension of Sludge Hauling Contract

At the June 12, 2017 Council meeting we renewed the sludge hauling contract with Old Line Environmental for one year in hopes that after the ENR Upgrade was complete we would find a better solution to our sludge disposal. Staff feels that Old Line continues to be our only option at this time and would like to continue the contract for another year. Pricing is increasing by \$3.46 per ton based on CPI. Previously, we had the option of land application but no longer do and probably won't due to storage limitations. Sludge must be stored for 45 days to be able to be land applied and we do not have this capacity.

We looked at the option of piggy backing on the MetCom contract however they are with Recyc Systems who are not interested in the Towns contract due to the size of the container we can accommodate. When MetCom went out to bid in Fall 2017 they only received one bid (Recyc). Their staff had talked to a couple of other companies who picked up packets but did not bid. Synagro Technologies stated their workload was too much and our location relative to their other work was not compatible and East Star advised that the scope did not fit their abilities.

At this time, we do not have any confidence that bidding the contract again would have any better results. Currently our sludge is hauled to the Curtis Bay facility which is \$7.08 cheaper per ton than landfill.

Councilmember Mattingly moved to extend the Old Line Environmental, Inc. sludge hauling contract for one year ending July 21, 2019; seconded by Councilmember Alt, no further discussion, motion passed unanimously.

Liquor License Letter of Support for Transfer of The Front Porch license

Jeff Lewis has been the General Manager of the Front Porch for 5 years and is in the process of buying the business. The Becks are requesting to transfer the current Class B restaurant liquor license to Mr. Lewis.

Councilmember Mattingly moved to approve a letter of support for the transfer of the Class B restaurant license of The Front Porch from Dean and Jo Ann Beck to Jeffrey Lewis trading as TFP, LLC. The transfer includes the current licensed outdoor serving area. The Front Porch is located at 22770 Washington Street.

Approval of Scope of Work for Downtown Plan Update

Mahan Rykiel has scheduled the first round of public meetings for the Downtown update for September 5-7 pending approval of the scope of work. We are encouraging a wide range of public input.

Councilmember Slade moved to approve the proposed scope of work for Mahan Rykiel for the Downtown Plan Update based on the approval of using Mahan Rykiel for the update at the July 9, 2018 meeting; seconded by Councilmember Mattingly, no further discussion, motion passed unanimously.

Award Contract for Uniform Bid

This contract is for providing uniforms and other supplies to the staff at the treatment plant. Cintas has provided the service for many years and is the only company that responded. The contract was publicly bid on July 5, 2018. Ms. Sandberg reached out to several other organizations to see if there were other companies to contact and all were serviced by Cintas, including St. Mary's County government and Metcom. She also checked with MML and US Communities to see if they had other contacts to no avail.

Councilmember Mattingly moved to award the uniform contract to Cintas for a three-year term; seconded by Councilmember Slade; no further discussion, motion passed unanimously.

Approve lease for 41660 Courthouse Drive

The Town owns 2 condo units at 41660 Courthouse Drive that have been vacant and on the market for 2 years. Bank of America desires to rent part of Unit #301 for one year with 2 one-year options. After discussion with the realtor, it is believed that not only would it be an income stream until the property sells, but it may make the property more marketable.

Councilmember Alt moved to approve the signing of the lease of part of Unit #301 at 41660 Courthouse Drive to Bank of America; seconded by Councilmember Slade, no further discussion, motion passed unanimously.

Ms. McKay also reported that September 22nd is Shepherd's Old Field Market ribbon cutting at 3:00 p.m.

We did submit the Sustainable Communities Application to renew our designation and the Sustainable Growth's Commission for the State asked us to host their meeting in Leonardtown which will be held on Monday, September 24th from 11:00 am to 1:00 pm. We will provide them a tour of Leonardtown and lunch at Shepherd's Old Field and at 1:00 p.m. they will hold their business meeting in the Town Hall.

Mayor's Report – Mayor Burris

Mayor Burris reported that Councilmember Hollander is not in attendance today as she just had her baby and we send our Congratulations.

Bank of America has closed and they will be putting out a notification for bids with the highest bidder claiming the sale.

Seymour Town Building, the old Pet Store, may have a group of investors to bring in a restaurant out of DC.

The First National Building renovations into apartments are almost completed and ready for their open house and tours and we heard that one apartment may already be leased.

Smokey Joes on the Town will open any day now.

Events – Tyler Alt

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Event/Meeting</u>
Thursday, August 16 th	6:00 – 7:30 p.m.	U.S. Navy Band Country Current Concert in the Square
Saturday, August 18 th	9:00 – 3:00 p.m.	Coastal Arts Market @ Wharf
Saturday, August 25 th	6:00 – 9:00 p.m.	Downtown Tunes Concert – Robbie Boothe in the Square
Friday, September 7 th	5:00 – 8:00 p.m.	A&E First Friday in the Square
Saturday, September 8 th	12:00 – 8:00 p.m.	Bushwoodstock @ Wharf
Saturday, September 8 th	7:30 – 8:30 a.m.	Sunrise Yoga @ Wharf

Ms. Blackstone reported:

The Sunrise Yoga Series continued on Saturday, July 14th at the Wharf. The final two sessions of the season will be held at the Wharf on Saturday, August 11th and Saturday, September 8th at 7:30 a.m. July's Coastal Arts Market scheduled for

Saturday, July 21st unfortunately had to be cancelled due to inclement weather. The next arts market is scheduled for Saturday, August 18th.

The Olde Town Pub celebrated its 10th Anniversary with a concert featuring Robbie Boothe and the Amish Outlaws. The concert drew a large crowd as did the opening of Shephard's Old Field Market's. The weekend ended with the Downtown Tunes Concert in the Square featuring Wesley Spangler. The concert was well-attended and enjoyed by an energetic crowd.

First Responders First Fridays, held on Friday, August 3rd, was a great success. Attendees joined the LBA in honoring dedicated first responders in the area. Visitors enjoyed a concert by Phillip Michael Parsons and received tours of police, fire and rescue vehicles.

The 16th Annual Beach Party on the Square took place this past Saturday, August 4th. The rain that was in the forecast passed us by. We had a bright sunny day and an incredible turnout. We estimate between 5,000-6,000 people were in attendance. There was an increase in vendor participation this year with over 53 businesses and local organizations contributing to the fun with their wares, food, and summer/beach activities and games. The Funkzilla Band, new to the event, set the tone with their great party vibes and high energy. People were dancing and thoroughly enjoying themselves. We've received wonderful feedback from attendees, the entertainers, local businesses and vendors alike. On a bittersweet note, this was Maria Fleming's last event for the Town (co-planned with Brandy Blackstone, the incoming PR & Events Coordinator). Mayor Burris made a touching dedication to Ms. Fleming and thanked her for her years of exceptional service to the Town. Thank you to Mayor Dan Burris, Commissioner Tyler Alt, and our wonderful Town Staff for helping to make it such a great event.

The concert season ends with the U.S. Navy Band Country Current Concert in the Square on Thursday, August 16th from 6:00 – 7:30 p.m. This is the rescheduled concert from June 21st.

The final Downtown Tunes Summer Concert will feature Robbie Boothe on Saturday, August 25th. The last Downtown Tunes Concert of the season is scheduled to take place in the Square from 6:00-9:00 p.m.

Mark your calendars for A&E First Friday on Friday, September 7th from 5:00 – 8:00 p.m. in the Square and the Bushwoodstock music festival on Saturday, September 8th from 12:00 – 8:00 p.m. at the Wharf.

Utilities – Laschelle McKay

Ms. McKay reported that Council Members and Staff toured the WWTP and another tour has been set up for more employees of the Health Department. Moving forward into the next phase of the expansion and once we receive both the water and sewer studies/reports, more details on the construction will be discussed.

SMMA Update – Jay Mattingly

Councilmember Mattingly reported that the next SMMA meeting will be hosted by North Beach on September 12th. We are preparing for the MML Board of Directors Fall Retreat which will be held in Rockville at the end of September.

Business Development/Retention

Councilmember Slade reported that she was unable to attend the recent LBA meeting but did make the Marketing Committee meeting. We discussed updating the directory signage but there are some concerns to be worked out as it is both difficult and expensive to continuously change the signs replacing old and new businesses.

Ms. McKay noted that there are other options for exposure. We maintain a local business listing on our website and the new pano-planning tool is available too.

Mayor Burris entertained a motion to adjourn.

Councilmember Mattingly moved to adjourn the regular meeting at 4:50 p.m.; seconded by Councilmember Alt, motion passed unanimously.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Tyler Alt, Councilmember

Absent
Hayden T. Hammett, Councilmember

Absent
Christy Hollander, Councilmember

J. Maguire Mattingly IV, Councilmember

Mary Maday Slade, Councilmember