



Commissioners of Leonardtown

22670 Washington Street
P. O. Box 1, Leonardtown, Maryland 20650

301-475-9791 • FAX 301-475-5350
leonardtown.somd.com

DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Town Council Meeting Minutes May 13, 2024

**Live streamed video of the meeting can be found on
YouTube – www.youtube.com/c/TownofLeonardtown**

Attendees: Daniel W. Burris, Mayor
J. Maguire Mattingly IV, Vice President
Nick Colvin, Council Member
Heather M. Earhart, Council Member
Christy Hollander, Council Member
Mary Maday Slade, Council Member

Also, in attendance were: Laschelle McKay, Town Administrator; Teri Dimsey, Executive Secretary; Mike Bailey, Planning; Angie Graves, Treasurer; Will Morehead, JustTech; Emily Stagner, Main Street Manager, Debra Burch, Clerk of the Court; Roger Mattingly, Resident; Mock/Linda/Katie Mattingly, Residents; Tom Collier, Resident Kristy Parker, LBA; LCpl Roszell. A complete list of attendees is on file at the Town Hall.

Swearing in Ceremony

St. Mary's Clerk of the Court, Debra Burch, inducted and swore in Daniel W. Burris as Mayor, re-elected for a fourth term.

Ms. Burch then inducted and swore in Nick Colvin as Council Member for his second term and Jay Mattingly as Council Member for his fourth term.

Ms. Burch also officially swore in Mayor Burris as a member of the Critical Area Commission of the Chesapeake and Atlantic Coastal Bays.

Congratulations were given to all.

Mayor Burris called the Town Meeting to order.

Mayor Burris stated that we do have two public hearings scheduled for today, one at 4:15 pm and one at 4:30 p.m.

Mayor Burris asked Councilmember Colvin to give the invocation and Ms. Dimsey to lead the Pledge of Allegiance.

Approval of Minutes

Mayor Burris entertained a motion to approve the meeting minutes of April 8, 2024.

Councilmember Mattingly moved to approve the minutes of April 8, 2024 as presented; seconded by Councilmember Slade; motion passed unanimously.

Treasurers Report – Angie Graves

Ms. Graves reported that \$200k was transferred into checking. The CDA 2024 loan for \$6 million for the new Water Tower and Well was approved.

Planning and Zoning Report – Mike Bailey

Mr. Bailey reported that there are two items on the upcoming agenda for May 20, 2024 meeting.

- **Case No. 05-05 A - Splash-In Carwash** – Lot 2 – Gordon Ragan Subdivision
Request for a final approval for site development plans for a 3,543 sq. ft. Car Wash subject to MD State Highway approval.
- **Case No. 56-23 – Child Care Facility**– Governmental Center Complex
Request for concept approval for site development plans for a 6,347 sq. ft modular building.

Police Report – Cpl. Roszell

Cpl. Roszell provided a written report of her activities.

Town Administrator Report – Laschelle McKay

Acceptance of Meadows at Town Run Water and Sewer Phase 1 and 2 - Phase 1 and 2 water, sewer and pump station are now complete and ready to be accepted into the Town system and changed to a 2-year maintenance bond.

Councilmember Mattingly moved to accept the Meadows at Town Run Phase 1 and 2 water and sewer and pump station into the Town system; seconded by Councilmember Colvin, no further discussion, motion passed unanimously.

Renew IT Services contract with Just Tech – Just Tech has managed Town IT services since 2016, at which time an extensive bidding process was done to find the right company to fit the growing services being required for the Town’s needs. The contract was renewed July 1, 2022 for two years. Staff recently met with management at Just Tech to review any concerns or updates needed. Just Tech agreed to hold the current monthly price for services. Staff recommendation is to renew the Just Tech contract for two years.

Councilmember Colvin moved to award a two-year contract extension for Managed Network Services to Just Tech for Town IT services; seconded by Councilmember Earhart, no further discussion, motion passed unanimously.

Mayor Burris entertained a motion to close the regular meeting and open the public hearing on Ordinance No. 222- Purchase of Real Property for a Public Purpose- Map 133, Grid 15, Parcel 330

Councilmember Mattingly moved to close the regular meeting and open the public hearing on Ordinance No. 222; seconded by Councilmember Earhart, motion passed.

Ms. McKay stated that this ordinance was introduced April 8, 2024. The Public Hearing was advertised in the County Times on April 25, 2024 and on the Town website. No comments have been received to date. Following today's public hearing this Ordinance is available for action. This parcel has been identified as additional parking for the Leonardtown Wharf Public Park. An agreement of sale is attached as Exhibit 1, between RAR Associates Development Corporation and the Commissioners of Leonardtown.

Mayor Burris asked the audience for any comments?

Mr. Tom Collier, resident on Nuthall Lane, remarked that this borders his property and he would like to go on record to thank the Town for purchasing this property and its proposed use. He would also like to participate in the design of the parking lot.

Mayor Burris entertained a motion to close the public hearing and open the regular meeting.

Councilmember Mattingly moved to close the public hearing and open the regular meeting; seconded by Councilmember Colvin; motion passed.

Councilmember Colvin moved to approve Ordinance No. 222 Acquisition of Real Property for a Public Purpose to acquire 16,978 sq ft +/- known as Map 133, Grid 15, Parcel 330 from RAR Associates; seconded by Councilmember Earhart, no further discussion, motion passed unanimously.

Leonardtown Main Street – Emily Stagner

Ms. Stagner reported that she attended the Main Street Conference in Alabama and participated in quite a few educational sessions. She is presently in the midst of reviewing the eleven façade grant applications.

Ms. McKay noted that the State has changed the façade grant program significantly which may affect some of the applicants this year and we will work through this with them. We plan to apply next year for both types of façade grant programs. The community legacy grant program provides up to \$100k in funds but requires more structural type of work.

Mayor's Report – Mayor Burris

Mayor Burris announced that we have a proclamation request from a resident to proclaim the month of May as ALS Awareness month and read the proclamation.

LBA Report – Kristy Parker

Ms. Parker reported that they are concentrating on elections for LBA board members and are encouraging the business owners to participate. They would like to see representation from each sector such as retail, restaurant and services so the LBA board has a broad reach.

Councilmember Slade inquired about the drug awareness training.

Ms. Stagner responded that the Health Department team came out to conduct a drug preparedness session and they provided Narcan doses as well as CPR facial shields and provided a very informative session on the use of this equipment and all the various ways of detection and reactive responses.

Public Hearing 4:30 p.m. - Ordinance No. 223- To Establish a Real Property Tax Credit for LVFD and LVRS Volunteers

Mayor Burris entertained a motion to close the regular meeting and open the public hearing.

Councilmember Mattingly moved to close the regular meeting and open the public hearing; seconded by Councilmember Slade, motion passed.

Ms. McKay reported that Ordinance No. 223 was introduced at the April 8, 2024 Town Council meeting. The Public hearing notice was placed in the County Times on April 23, 2024 and on the Town website. No comments have been received to date. Following today's public hearing action can be taken on this ordinance. The applicant must be an active volunteer for the LVFD or LVRS and complete the Property Tax application with the Town annually by May 1st, along with submitting the Individual End of Year Points Report for the MD Income Tax Subtraction to receive the tax credit for the upcoming year for taxes levied upon real property by the Town of Leonardtown. The applicant would also need to qualify for the Homestead Tax Credit which is a one-time application. No comments have been received.

Mayor Burris asked if the public had any comments? There were none.

Councilmember Mattingly moved to close the public hearing and open the regular meeting; seconded by Councilmember Slade, motion passed.

Ms. McKay stated that this tax credit will start next year. There is an application that needs to be completed by May 1st, along with the required documentation it will then begin the next tax year.

Councilmember Slade moved to approve Ordinance No. 223 Real Property Tax Credit for Volunteers with LVFD and LVRS; seconded by Councilmember Mattingly, no further discussion, motion passed unanimously.

Events – Heather Earhart

Councilmember Earhart reported that the Water's Edge Concert with Cover your Six will be happening at the Wharf on Saturday. Excited to hear singer Christine, who is performing for Third Tuesday Tunes. Also, mini-grant applications are due July 12th.

Community Development and Planning – Nick Colvin

Councilmember Colvin thanked Mr. Bailey for providing reports each month and it shows that U&Os have slowed down a bit but other Wastewater Treatment and construction projects continue to move forward. He attended the Car Show which had an amazing turnout, looks like one of the highest attendances.

Utilities – Christy Hollander

Councilmember Hollander noted that State Highway worked over the weekend putting reflectors down on the roadway.

SMMA Update – Jay Mattingly

Councilmember Mattingly congratulated Mayor Burris for being re-elected along with Councilmember Colvin and of course his own re-election. Looking forward to working together these next four years. There was an SMMA virtual meeting but he was unable to attend. He did learn that Port Tobacco Mayor will continue as District VP on the MML Board of Directors and Indian Head will run SMMA for the 2024-2025 year. Gearing up for the MML Summer Conference to be held in Ocean City June 23 to June 26 and they have a lot of good workshops planned.

Business Development – Mary Maday Slade

Councilmember Slade reported she met with Johnthan Boss who is opening the new Sips Café (in the old Do Dah Deli location). He has some unique ideas and we wish him well. Happy Mother’s Day to everyone. Leonardtown was wonderfully busy this past weekend. For everyone’s information the IRS has been really behind as their computer system has been down for two months so be aware things may take a lot longer than normal. Also be aware of identity theft as she had a recent episode of round and round with the IRS who did claim responsibility for giving out her personal information.

Councilmember Mattingly inquired as to when the new light at Leonard’s Grant Parkway and Hollywood Road was going to be active?

Ms. McKay responded that she was just informed that SHA were hoping to activate on May 23rd but then realized that they did not take into consideration how the homes right at the light along Hollywood Road would exit and enter from their homes. SHA is relooking at this and not sure when they will be activating the light until this issue is resolved.

Mr. Roger Mattingly, resident, expressed his thanks, on behalf of the Fire Department, for the tax credit as it is an awesome recruiting tool for LVFD and we are hoping that the St. Mary’s County Government also considers doing the same. Thank you.

Mayor Burris entertained a motion to adjourn.

Councilmember Mattingly moved to adjourn the meeting at 4.42 p.m.; seconded by Councilmember Slade, motion passed unanimously.

Mayor Burris remarked that he will be available for any discussions for the next 30 minutes.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Nick Colvin, Councilmember

Heather M. Earhart, Councilmember

Christy Hollander, Councilmember

J. Maguire Mattingly IV, Councilmember

Mary Maday Slade, Councilmember